

PROVINCIAL CIRCULARS

DEPARTMENT OF THE INTERIOR

SUBJECT: Rizal Day, Proper
Observance of —

For your information and guidance, there are quoted hereunder the provisions of Republic Act No. 229 entitled, "AN ACT TO PROHIBIT COCK-FIGHTING, HORSE RACING AND JAI-ALAI ON THE THIRTIETH DAY OF DECEMBER OF EACH YEAR AND TO CREATE A COMMITTEE TO TAKE CHARGE OF THE PROPER CELEBRATION OF RIZAL DAY IN EVERY MUNICIPALITY AND CHARTERED CITY, AND FOR OTHER PURPOSES":

"SECTION 1. The existing laws and regulations to the contrary notwithstanding, cockfighting, horse racing and jai-alai are hereby prohibited on the thirtieth day of December of each year, the date of the martyrdom of our great hero, Jose Rizal.

"SEC. 2. It shall be the official duty of the mayor of each municipality and chartered city to create a committee to take charge of the proper observance of Rizal Day Celebration of each year, in which he shall be the chairman, which shall be empowered to seek the assistance and cooperation of any department, bureau, office, agency or instrumentality of the Government, and the local civic and educational institutions. Among the ceremonies on Rizal Day shall be the raising of the Philippine flag at half mast in all vessels and public buildings.

"SEC. 3. Any person who shall violate the provisions of this Act or permit or allow the violation thereof, shall be punished by a fine of not exceeding two hundred pesos or by imprisonment not exceeding six months, or both, at the discretion of the court. In case he is the mayor of a municipality or a chartered city he shall suffer an additional punishment of suspension from his office for a period of one month. In case of partnerships, corporations or associations, the criminal liability shall devolve upon the president, director,

or any other official responsible for the violation thereof.

"SEC. 4. This Act shall take effect upon its approval.

Approved, June 9, 1948."

Particular attention is invited to section 2 of the afore-quoted Act which charges the mayor of the municipality or chartered city with the duty of creating a committee to take charge of the proper observance of Rizal Day; and to section 3 of the same Act imposing a penalty upon any person found violating the provisions thereof.

In order that the forthcoming Rizal Day may be properly observed in your respective jurisdiction, please transmit the contents of this circular to all officials concerned under your jurisdiction, for their information and guidance, and give the matter the widest possible publicity.

(Sgd.) SOTERO BALUYUT
Secretary of the Interior

To all —

Provincial Governors and
City Mayors

*(Provincial Circular (Unnumbered) of
the Secretary of the Interior,
dated July 12, 1949*

Government administration is essentially an engineering concept. There must be a plan, a blueprint to be followed as is done by an engineer before proceeding with the construction of a project. For wise planning and intelligent selection of the purposes of a program would mean economy in government and consequently efficiency in administration. By planning we mean formulating a program to provide for future needs of your province, your city, your municipality, and your district or barrio — needs to satisfy "the greatest good of the greatest number" of the inhabitants thereof. A good plan or program should be one that insures peace and order, contentment, adequate attention to public relations, economy of finance, flexibility of organization and procedure, unity of management,

and businesslike administration.

Bearing in mind the foregoing indications, this Office desires to know your program of administration, if one has already been made, or, if no such program has as yet been formulated, to urge you to frame a program of your policies, copy of which existing or newly adopted plan you will please furnish this Department, so that we may be able to extend such assistance and advice as the circumstances might call for. For convenient guide, the following matters and questionnaires may be considered:

PUBLIC ORDER

1. Are there dissident elements in your jurisdiction? More or less what is their number? Are they armed?
2. Causes of dissatisfaction. What is your plan to avoid those causes?
3. Remedial measures adopted or planned. Do you keep tab of those dissident elements? How?
4. Are there illegal possessors of firearms? More or less what is their number? What are your plans about them?

PUBLIC FINANCE

1. Sources of income—What are they? Any plan to tap new sources? Please enumerate, if any.
2. Collection—Have you collected all your estimated revenues last fiscal year? If not, why? Do you propose to intensify the collection this year? How?
3. Expenditures—Have you effected savings in last fiscal year's budget? If not, why? Have you incurred any overdraft and/or deficit in any of your funds? Why? If so, what are your plans to avoid the incurrence thereof for the fiscal year in progress?
4. Economy—Do you propose to limit your overhead expenses so as to provide more funds for public improvements?
5. Assessment—What is the rate of real estate tax in your prov-

ince or city? If not the maximum rate fixed by law, do you propose to raise it?

PUBLIC WORKS

1. Condition of roads and bridges. What class of roads do you have? Are the bridges of permanent construction? Are both roads and bridges passable or properly maintained? Are all sitios and barrios accessible to the town? Do you plan to open new roads and bridges?
2. Have you constructed revenue producing improvements such as markets, tiendas, stalls, slaughterhouses, waterworks, electric lights and hydroelectric systems? If not, is it your plan to construct one or more of them? The Rehabilitation Finance Corporation grants loans for revenue-producing projects of the kind just enumerated.
3. Administration and school buildings—Are they in good condition? If not, what are your plans to improve or to put up one instead?
4. Irrigation system—Do you have such a project in your province or municipality? If not, do you plan to take up the matter with the proper authorities if really needed?
5. Artesian wells—Is every barrio or sitio provided with at least one artesian well? If not, what step do you propose to take in that regard?
6. Sewage storm drainage system in certain localities. If you don't have it, and the same is needed there, how would you undertake the project?

PUBLIC HEALTH AND SANITATION

1. Is your province or town sanitary? If not, what step do you propose to recommend?
2. Is your province or city or town free from epidemic of any human disease? If not what measures are being undertaken or

(Continued on page 522)

PROVINCIAL . . .

(Continued from page 496)

do you recommend to check the epidemic?

3. What means of waste disposal are used by the people? Are they in good condition? If not or if they are wanting, please indicate your plans on the matter.
4. Is garbage collection and disposal properly attended to? If not, what remedial measures should be adopted?

PUBLIC EDUCATION

1. Are all children of primary school age in school? If not, please find out the cause and suggest a remedy to place them in school.
2. Is adult education being undertaken in your locality? If not, and you are aware of the clamor for it, what step do you plan to encourage such activity?

AGRICULTURE AND NATURAL RESOURCES

1. What is the food situation in your province or municipality? In case of shortage of the staple food, what relief measures do you intend to adopt or recommend?
2. Are you cooperating in the food production campaign? How? What means do you suggest to intensify it?
3. Do you own any irrigation system? If none, is there need of such a system and if so, what steps do you intend to take?
4. Are there plants and animal pests? Are you prepared to take immediate means to put out such pests?

5. How is fishing done in your jurisdiction? If any dynamite is used, what steps do you intend to follow in case there is real need of such service?

GAMBLING AND OTHER VICES

1. Is gambling indulged in your locality? Is it being eradicated?
2. Are mendicancy, prostitution and keeping of disorderly houses practiced in your territory? In the affirmative what steps are being taken or will be undertaken to stop all these evils?

PROTECTIVE SERVICE

1. Has your city or municipality established an efficient police department and adequate municipal jail? In the negative, what are your plans on the matter?
2. Have you organized a fire department with adequate fire-fighting apparatus?
3. Have you adopted a town or city plan? If not, when are you ready to submit such a plan to the proper authorities?
4. Is there any zonification ordinance in force in your jurisdiction? In the absence of such ordinance, would it not be advisable now to adopt one for populous centers?

RURAL COUNCIL

Is this body functioning in your jurisdiction as provided in section 2219 1/2 of the Administrative Code? The last two functions of the Rural Council enumerated in said law are: "(f) to organize at least three times a year civic lectures tending to generalize information concerning the duties and rights of citizenship; and (g) to