

AA.—NATIONAL LIBRARY

For the next fiscal year, the sum of ₱155,735 is requested. This amount is ₱3,793.40 more than that authorized in 1936. This increase is due to a new appropriation of ₱5,000 to defray the expenses for collecting, classifying and preserving genuine Filipino folklore, legends, traditions, myths, songs, pictures, sculptures and such other historical and ethnographical materials and objects to meet the requirements of section 1689 (f) of Act No. 2711. However, this increase is partly offset by a reduction of ₱1,207 in certain items under sundry expenses.

Para el año venidero, la suma de ₱155,735 se pide con destino a la Biblioteca Nacional. Dicha suma es ₱3,793.40 mayor que la autorizada para el presente año. Este aumento se debe a la nueva consignación de ₱5,000 para sufragar los gastos de la colección, clasificación y conservación de escritos sobre creencias y costumbres, leyendas, tradiciones, fábulas, cantos, cuadros y esculturas genuinamente filipinos y otros materiales y objetos históricos y etnográficos, con el fin de llenar los fines del Artículo 1689 (f) de la Ley No. 2711. Sin embargo, dicho aumento está parcialmente compensado por la reducción de ₱1,207 en ciertas partidas para gastos varios.

GENERAL STATEMENT OF SALARIES AND WAGES

1937 Budget Item No.	Details	1937 requested	1936 authorized	Reference to item numbers of Act No. 4231, unless otherwise stated
DIRECTORS				
1.	One Director	₱5,100.00	₱5,100.00	1
2.	One Assistant Director.....	4,080.00	4,080.00	2
CHIEFS OF DIVISIONS				
3.	Two chiefs of divisions, at ₱3,825 per annum each	7,650.00	7,650.00	3
4.	One chief of division.....	3,400.00	3,400.00	4
5.	Three chiefs of divisions, at ₱3,060 per annum each	9,180.00	9,180.00	5
6.	One chief of division.....	2,975.00	2,975.00	6
LEGISLATIVE RESEARCHERS				
7.	Two legislative researchers, at ₱3,060 per annum each	6,120.00	6,120.00	7-8
8.	One legislative researcher.....	2,550.00	2,550.00	9
CHIEFS OF SECTIONS				
9.	One chief of section.....	2,040.00	2,040.00	10
10.	Three chiefs of sections, at ₱1,700 per annum each	5,100.00	5,100.00	11-13
11.	Two chiefs of sections, at ₱1,530 per annum each	3,060.00	3,060.00	14-15
12.	One chief of section.....	1,326.00	1,326.00	16

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GENERAL STATEMENT OF SALARIES AND WAGES

1937 Budget Item No.	Details	1937 requested	1936 authorized	Reference to item numbers of Act No. 4231, unless otherwise stated
BRANCH LIBRARIANS				
13.	Two branch librarians, at ₱1,080 per annum each	2,160.00	2,160.00	17
14.	One branch librarian.....	972.00	972.00	18
15.	Eight branch librarians, at ₱864 per annum each	6,912.00	6,912.00	19-22
16.	One branch librarian.....	810.00	810.00	23
17.	Two branch librarians, at ₱756 per annum each	1,512.00	1,512.00	24-25
18.	Three branch librarians, at ₱648 per annum each	1,944.00	1,944.00	26-27
ASSISTANT CATALOGUERS				
19.	One assistant cataloguer.....	972.00	972.00	28
20.	Two assistant cataloguers, at ₱864 per annum each	1,728.00	1,728.00	29-30
21.	One assistant cataloguer.....	810.00	810.00	31
LIBRARY ASSISTANTS				
22.	One library assistant.....	1,530.00	1,530.00	32
23.	One library assistant.....	1,122.00	1,122.00	33
24.	Two library assistants, at ₱1,080 per annum each	2,160.00	2,160.00	34
CLERKS				
25.	One clerk	1,428.00	1,428.00	35
26.	One clerk	1,224.00	1,224.00	36
27.	Three clerks, at ₱1,080 per annum each	3,240.00	3,240.00	37-39
28.	One clerk	936.00	936.00	40
29.	One clerk	864.00	864.00	41
30.	One clerk	810.00	810.00	42
31.	Three clerks, at ₱756 per annum each	2,268.00	2,268.00	43-45
32.	Six clerks, at ₱648 per annum each..	3,888.00	3,888.00	46-48
33.	Four clerks, at ₱540 per annum each	2,160.00	2,160.00	49
34.	Two clerks, at ₱486 per annum each..	972.00	972.00	50-51
35.	Twenty-one clerks, at ₱432 per annum each	9,072.00	9,072.00	52-59
36.	Three clerks, at ₱324 per annum each	972.00	972.00	60-61
37.	Nine clerks, at ₱240 per annum each	2,160.00	2,160.00	62
MISCELLANEOUS				
38.	Three apprentices paid by the hour	900.00	900.00	63
39.	One messenger	240.00	240.00	64
40.	One binder paid by the day.....	743.00	743.00	65
41.	Nine binders paid by the day.....	4,783.00	4,782.60	66

GENERAL STATEMENT OF SALARIES AND WAGES

1937 Budget Item No.	Details	1937 requested	1936 authorized	Reference to item numbers of Act No. 4231, unless otherwise stated
42.	Two labellers paid by the day.....	1,350.00	1,350.00	67
43.	One labeller	540.00	540.00	68
44.	Two labellers, at ₱324 per annum each	648.00	648.00	69
45.	One carpenter	648.00	648.00	70
46.	One janitor	540.00	540.00	71
47.	One watchman	432.00	432.00	72
48.	Four guards, at ₱324 per annum each	1,296.00	1,296.00	73
49.	Six laborers, at ₱324 per annum each	1,944.00	1,944.00	74
50.	Five laborers, at ₱300 per annum each	1,500.00	1,500.00	75
51.	One laborer	240.00	240.00	76
52.	One laborer	144.00	144.00	77
	Total	121,155.00	121,154.60	

INTERNAL ORGANIZATION

OFFICE OF THE DIRECTOR					
1.	1 Director	₱5,100.00	14.	1 branch librarian	972.00
37.	2 clerks	480.00	15.	8 branch librarians	6,912.00
OFFICE OF THE ASSISTANT DIRECTOR			16.	1 branch librarian	810.00
2.	1 Assistant Director	4,080.00	17.	2 branch librarians	1,512.00
80.	1 clerk	810.00	18.	3 branch librarians	1,944.00
37.	1 clerk	240.00	35.	11 clerks	4,752.00
FILIPINIANA DIVISION			36.	2 clerks	648.00
3.	1 chief of division	3,825.00	37.	2 clerks	480.00
9.	1 chief of section	2,040.00	50.	1 laborer	300.00
11.	1 chief of section	1,530.00	BOOK REPAIR SHOP		
24.	1 library assistant	1,080.00	40.	1 binder paid by the day.....	743.00
28.	1 clerk	936.00	41.	9 binders paid by the day.....	4,783.00
32.	2 clerks	1,296.00	42.	2 labellers paid by the day	1,350.00
35.	2 clerks	864.00	PERSONNEL OF THE BUILDING		
50.	1 laborer	300.00	45.	1 carpenter	648.00
ADMINISTRATIVE, ACCOUNTING AND PROPERTY DIVISION			46.	1 janitor	540.00
4.	1 chief of division	3,400.00	47.	1 watchman	432.00
10.	1 chief of section	1,700.00	49.	4 laborers	1,296.00
25.	1 clerk	1,428.00	LEGISLATIVE REFERENCE AND CIVIL REGISTRY DIVISION		
27.	3 clerks	3,240.00	3.	1 chief of division	3,825.00
29.	1 clerk	864.00	7.	2 legislative researchers	6,120.00
31.	1 clerk	756.00	8.	1 legislative researcher	2,550.00
33.	1 clerk	540.00	31.	1 clerk	756.00
35.	2 clerks	864.00	32.	1 clerk	648.00
37.	3 clerks	720.00	35.	1 clerk	432.00
39.	1 messenger	240.00	CATALOG AND COPYRIGHT DIVISION		
48.	1 guard	324.00	5.	1 chief of division	3,060.00
50.	1 laborer	300.00	10.	1 chief of section	1,700.00
BRANCH LIBRARIES AND EXTENSION SERVICE			20.	2 assistant cataloguers	1,728.00
22.	1 library assistant	1,530.00	21.	1 assistant cataloguer	810.00
23.	1 library assistant	1,122.00	31.	1 clerk	756.00
13.	2 branch librarians	2,160.00	32.	1 clerk	648.00
			35.	2 clerks	864.00

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INTERNAL ORGANIZATION

43. 1 labeller	540.00	32. 1 clerk	648.00
44. 2 labellers	648.00	34. 2 clerks	972.00
38. 3 apprentices paid by the hour.....	900.00	35. 2 clerks	864.00
CIRCULATION DIVISION			
6. 1 chief of division	2,975.00	37. 1 clerk	240.00
10. 1 chief of section	1,700.00	48. 2 guards	648.00
24. 1 library assistant	1,080.00	51. 1 laborer	240.00
32. 1 clerk	648.00	52. 1 laborer	144.00
85. 1 clerk	432.00	ARCHIVES DIVISION	
48. 1 guard	324.00	5. 1 chief of division	3,060.00
50. 2 laborers	600.00	11. 1 chief of section	1,530.00
GENERAL REFERENCE AND READING ROOMS DIVISION			
5. 1 chief of division	3,060.00	12. 1 chief of section	1,326.00
26. 1 clerk	1,224.00	33. 1 clerk	540.00
19. 1 assistant cataloguer	972.00	36. 1 clerk	324.00
33. 2 clerks	1,080.00	49. 2 laborers	648.00
			Total for salaries and wages.....
			<u><u>₱121,155.00</u></u>

COMPARATIVE STATEMENT

1937 Budget Item No.	Details	1937 requested	1936 authorized	1935 actual
I.—SALARIES AND WAGES				
	Total for salaries and wages.....	₱121,155.00	₱121,154.60	₱108,402.71
II.—SUNDRY EXPENSES				
1. Traveling expenses of personnel:				
	Traveling expenses, transportation, per diems	₱1,080.00		
	Calesa, electric car and auto bus zone fares	200.00		
	Total	₱1,280.00	2,000.00	1,980.95
2. Freight, express and delivery service:				
	Transportation or shipment of sup- plies and materials and delivery of mails	₱100.00		
	Total	₱100.00	100.00	104.58
3. Postal, telegraph, telephone and cable service:				
	Postage stamps	₱400.00		
	Telegrams and cablegrams	30.00		
	Money order fees	30.00		
	Telephone rentals	1,512.00		
	Miscellaneous repairs, connection or disconnection (telephone) service....	28.00		
	Total	₱2,000.00	2,000.00	1,909.81

COMPARATIVE STATEMENT

1937 Budget Item No.	Details	1937 requested	1936 authorized	1935 actual
II.—SUNDRY EXPENSES				
4.	Illumination and power service:			
	Electric fluid	P3,900.00		
	Total	P3,900.00	3,900.00	3,542.86
5.	Consumption of supplies and materials:			
	Office stationery	P2,600.00		
	Ice	180.00		
	Petroleum for book repair shop.....	60.00		
	Metropolitan water	160.00		
	Total	P3,000.00	3,000.00	2,585.23
6.	Printing and binding reports, documents and publications, including translation service:			
	Printing of publications in the Bureau of Printing	P2,000.00		
	Total	P2,000.00	2,000.00
7.	Maintenance and repair of equipment:			
	Maintenance and repair of equipment	P100.00		
	Total	P100.00	100.00	100.00
8.	Other services:			
	Sewer charges	P100.00		
	Bond premiums	200.00		
	Subscriptions	1,300.00		
	Repair of electrical installations.....	400.00		
	Total	P2,000.00	2,000.00	1,636.29
	Total for sundry expenses.....	14,380.00	15,587.00	11,790.24

III.—FURNITURE AND EQUIPMENT

1. *For the purchase of furniture and equipment: PROVIDED, That this appropriation shall not be used for the purchase of books for the library, the provisions of paragraph 52, section 18 of Act No. 2935 to the contrary notwithstanding:*

4 bookcases, narra, 4 sections, glass doors mahogany finish.....	P200.00			
Total	P200.00	200.00	200.00	200.72

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COMPARATIVE STATEMENT

1937 Budget Item No.	Details	1937 requested	1936 authorized	1935 actual
III.—FURNITURE AND EQUIPMENT				
2.	<i>For the purchase of bookcases, bookshelves, tables, and chairs for reading rooms</i>	100.00	100.00
3.	<i>For the purchase of books, including manuscripts: PROVIDED, That no manuscript shall be purchased the cost of which exceeds ₱500</i>	3,900.00	3,900.00	8,674.14
4.	<i>For the purchase of books for branch libraries in the provinces</i>	3,800.00	3,800.00	10,796.47
	Total for furniture and equipment	<u>8,000.00</u>	<u>8,000.00</u>	<u>19,671.33</u>
IV.—SPECIAL APPROPRIATIONS				
1.	<i>For the preparation, printing and binding of publications, including the distribution and exchange of reports, manuscripts, documents or any printed matter to be issued by the National Library, in accordance with the requirements of section 1689(g) of Act No. 2711, and for necessary extra personnel to sort, classify, translate, copy, type and proof-read the said materials before their being printed in the Bureau of Printing:</i>			
SALARIES AND WAGES				
(a)	<i>Two technical assistants, at ₱850 per annum each [One chief of section]</i>	₱1,700.00		
(b)	<i>One clerk-cataloguer</i>	810.00		
(c)	<i>Two typists, at ₱540 per annum each</i>	1,080.00		
OTHER EXPENSES				
(d)	Sundry expenses:			
	<i>For printing of historical publications in the Bureau of Printing, including transportation expenses of the technical assistants, supplies and materials and other services</i>	₱1,610.00	1,610.00	
	Total	<u>₱5,200.00</u>	5,200.00	4,479.59

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COMPARATIVE STATEMENT

1937 Budget Item No.	Details	1937 requested	1936 authorized	1935 actual
IV.—SPECIAL APPROPRIATIONS				
2. For the purchase of salable publications of the Bureau of Printing exclusively for reciprocal exchange relations with foreign countries or institutions as provided in section 1689 (i) of the Administrative Code:				
	50 copies, Official Roster.....	₱157.00		
	25 copies, Philippine Reports.....	225.00		
	25 copies, Jurisprudencia Filipina (paper bound)	250.00		
	50 copies, Public Laws (paper bound)	300.00		
	50 copies, Leyes Públicas (paper bound)	400.00		
	25 copies, Official Gazette	300.00		
	14 copies, Gaceta Oficial	168.00		
	50 copies, Executive Orders and Pro- clamations	200.00		
	Total	₱2,000.00	2,000.00	2,000.00
3. To defray the expenses for collecting, classifying, indexing and preserving genuine and authentic Filipino folklore, legends, local traditions, myths, songs, pictures, sculptures and such other historical and ethnographical materials and objects in accordance with the requirements of section 1689 (f) of Act No. 2711				
		5,000.00		
	Total for special appropriations.....	12,200.00	7,200.00	4,479.59
IX.—SUMMARY				
ORDINARY				
	Total for salaries and wages.....	121,155.00	121,154.60	108,402.71
	Total for sundry expenses.....	14,380.00	15,587.00	11,790.24
	Total for furniture and equipment.....	8,000.00	8,000.00	19,671.33
	Total for special appropriations.....	12,200.00	7,200.00	4,479.59
	Total general appropriations avail- able for the National Library.....	₱155,735.00	₱151,941.60	₱144,343.87