

Two Letters

The President
Baguio Colleges
Baguio City
Dear Sir:

I have the honor to submit for your consideration the following request, to take effect on the first day of the second quarter.

Firstly, I would like to be relieved of my administrative position as Registrar of the College. I prefer to teach either on the part-time or full time basis as you may desire.

Secondly, while you are looking for or training somebody to take my place, I request to be free in the afternoon so I can handle a subject or two.

The foregoing request is made because my eyes cannot withstand too much paper work, which I do not personally enjoy. Since it is your policy to make our employees do the work in which they fit, I am looking forward to your favorable consideration of this matter.

Very respectfully yours,
Fernando Bautista

To: The Registrar

The allegation in your letter of August 20 that staff members ought to be assigned to tasks they personally enjoy and are best fitted for is a correct statement of our policy. I find your reasons in support of your request to be relieved of your duties as Registrar, effective the second quarter, hard to dispute and it is with profound regret that I am compelled to approve it.

The first year in the life of any organization is the hardest and the most trying. Despite the fact that I know now you do not personally enjoy paper work, which I admit is a drudgery, you

have discharged your duties faithfully and efficiently. Your love for the classroom and for the students has been time and again manifested and I know I shall be committing a serious mistake if I do not accede to your request.

Before doing so, it is my plan to take up in my next trip to Manila, a bonus or a salary adjustment in your case as a reward for efficient and faithful service.

For the fourteen months that I have known you and observed your work, you have displayed the interest of an owner, a quality that is rarely shown by executives working purely on a salary basis. From my own participation, I want you to know that it is my intention that the fidelity and industry you have shown shall not go unrewarded.

I do not believe in merely handing out a letter of commendation to an associate who has proved himself entitled to such a letter. I know I can frame a letter of commendation but I realize I cannot eat it. You can be sure that I am going to do something more than commend you for services rendered.

Benjamin Salvosa

(The letters speak for themselves)

Exuberant Statistics

This is how the figures look to operate our Baguio Colleges. During the first three quarters of last year, college fixed assets had a net book value of P57,741.83; current assets P25,423.88; deferred charges P791.00 or total assets of P83,956.71. During that whole year skeptics and fence-sitters watched with glee in their eyes. A college like this cannot live for long. No college ever thrived in Baguio yet. Will it with only 150 odd students?